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| Post 1  | They Eat Culture/Hit the North – Technical Lead | Freelance Contract:<br>Fees IRO £200 per day based on Experience<br><br>July 2015 – November 2015 |
| <p>About They Eat Culture: They Eat Culture is a direct creative intervention into the cultural life of Preston and Lancashire. We programme, commission and produce quality arts and cultural work, and run culturally engaging in deep projects co-designed with the community. <a href="http://www.theyeatculture.org">www.theyeatculture.org</a></p> <p>About Hit the North: Hit the North is a site-specific curated programme of cross-arts work developed in/around Preston's Victorian train station. This project is a programme of residencies and commissions placing artists alongside communities, working to present shared visions of Preston's identity/ies.</p> <p>Purpose of Job:<br/>         To lead and contribute towards a variety of different projects across the range of work offered by They Eat Culture.</p> <p>Primary responsibility will be to deliver, with the Project and Creative Team, all production and technical aspects of They Eat Culture production of Hit The North, including a series of participatory performances and workshops delivered across a series of projects with full production support. The ideal candidate will have a minimum of 3 years experience of technical and production management of theatre/site specific/performance productions, touring and events, and a proven commitment to arts in participatory settings. They will have the ability to self-organise and be a confident communicator and will hold a full driver's licence.</p> |   |   |

Main Duties/Responsibilities:

- To assume overall responsibility for technical and site management of performances, rehearsals, workshops and technical work - Specify & design of AV solutions.
- To develop and procure the technical infrastructure required to be able to quickly fit up and strike a production complete with sound, AV, lighting and staging.
- To oversee the work of support technical staff and volunteers
- To work closely with creative and production teams to ensure the safe and smooth delivery of performances
- To assume overall responsibility for the Health and Safety of performances, rehearsals, workshops and technical work
- To manage programme activities within an agreed production budget.
- To advise on the use of the project Production Budget to ensure effective delivery of the programme, in liaison with creative and production teams.
- To contribute towards Hit The North overall project aims and objectives.
- To liaise with the creative and production teams, artists, schools and statutory authorities to ensure the necessary technical, site and production specifications are in place.
- Report regularly on project progress at team meetings
- To ensure all required documentation is in place including event safety manuals and appropriate risk assessments.
- To manage and report on agreed production budgets
- To liaise where necessary with communities, local authority staff, Citizens' technical and operational staff and project staff
- To ensure adequate event insurance is in place in liaison with the Project Manager and Production Manager
- To ensure effective and safe working practices at all times
- With the Production Manager, to ensure working practice is in line with They Eat Culture and local authority core policies, safeguarding children, equal opportunities, health and safety, equalities and diversity policies
- To carry out any other duties commensurate with the role, as required by the Senior Management team
- To act as an excellent advocate for They Eat Culture and its projects.
- In addition, other duties at the same level of responsibility may be allocated at any time

Skills / Experience/ Attributes:

- Experience of working with the latest AV systems and equipment, operation and programming abilities.
- Knowledge of cross platform, multi-media hardware.
- Experience of working with editing software, HD processes, video processing / encoding, digitizing, and exporting of files.
- The successful Senior AV Project Manager will need to come from a live events background
- Education to degree level or equivalent vocational experience.

- Experience of technical and production management of theatre productions, touring and events.
- Significant experience of and proven commitment to arts in participatory settings
- Minimum 3 years' experience, working in production management and /or events management.
- Excellent organisational and administrative skills.
- Demonstrable experience of responsibility for Health and Safety management of theatre events and touring.
- Experience of working successfully at all levels with an artistic team.
- Ability to self-organise and take initiative.
- Ability to prioritise workload and time manage to multiple deadlines.
- Ability to remain calm in periods of hectic activity.
- Personable and confident communicator.
- Flexible and ready to contribute to other jobs as required.
- Full drivers licence.

To apply, please send the CV and a covering letter to [ewa@theyeatculture.org](mailto:ewa@theyeatculture.org) by 10<sup>th</sup> July 2015